



Sts. Peter & Paul
Catholic School
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Arrival and Dismissal Safety Guidelines

- Regular Student Drop-Off is from 7:30am to 7:55am through carloop for car riders, and 7:30am to 7:50am when the bell rings through our pedestrian gate for walkers.
- Parents are not to get out of the car during drop-off, must ensure their car is in “Park” mode and must avoid using cell phones and earbuds at all times while on campus to ensure the safety of all.
- Parents are not permitted to park and walk their child in the building unless they have a scheduled meeting with a Staff member. They may walk to the pedestrian gate only but not enter the property.
- At 7:55a.m. the arrival ends, meaning Staff begin to come inside for Panther Country News as all on campus are required to actively participate in morning prayers and news.
- Any child entering through the Main Office MUST after PCN has concluded must be walked to the Main Office doors by a parent/guardian as Staff is no longer on arrival duty since the school day began. No parents are allowed in during regular drop-off. They can come in and be served at about 8:10am, once Panther Country News has ended and Staff is available to serve visitors. Students are not to be left unattended by Parents outside pedestrian gate when arriving late.
- Students may not be signed out for early release after 2:15pm on regular school days and 11:15am on early release days. There are no exceptions to this rule without previous administrative approval in writing.
- All Car Riders and Parent Pick-Ups MUST present the school-issued placard to Staff at dismissal. Photographs are not acceptable.
- Parents are not allowed to wait on the premises for students to be dismissed unless they are waiting in the carline or curbside pedestrian gates or outside pedestrian gates.
- Students who walk or bike home (5th-8th grades ONLY) will be safely escorted out to the pedestrian gate on 12th Avenue side of campus by Staff. Parents may wait for their children outside the pedestrian gate. We ask that all bike riders practice safe riding by wearing a helmet at all times. Bike riders will also exit through the 12th Avenue Pedestrian Gate.
- All students and HR teachers must remain in class until the communication has been sent for further transitions for late pick-up, Sports, AC, or Clubs. Homeroom Teachers escort all students to Aftercare, until respective Coaches, Club Sponsors, etc... pickup and supervise students thereafter for activities.



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- Silent reading, online intervention programs, and AR are to be worked on during Arrival/Dismissal at SPP by all Students.
- At about 3:25pm dismissal ends. Parents who are just arriving or did not have a placard for pickup, will need to park and come into the office with the placard or ID to pick-up their child(ren).
- Students who are picked up after 3:15 p.m. or 12:15pm on Early Release days will be assessed late fees starting week 2 of the school year.
- Cell phone/earbud usage is not permitted while on the premises.
- Please understand that the Main Office closes between 2:15-3:30pm daily and 11:30-12:30pm on Early Release days due to dismissal.
- Main Office does not open until we open for late pick-up of students which takes place once regular dismissal has safely concluded and the all-call has been made.
- Parents must adhere to the directions given by Staff at all times during arrival and dismissal.
- All students and HR teachers must remain in class until the announcement/text has been sent communicating for further transitions for late pick-up, Sports, AC, Clubs, etc.
- No visitors/parents on campus unless scheduled for an event/conference and proper Main Office safety procedures must be implemented at all times.
- If a parent displays or communicates any kind of inappropriate behavior, please be sure to contact Administration immediately. Please understand Parent/Family disrespect, defiance or lack of parent cooperation with school staff at any time, be grounds for withdrawal from SPP.

We appreciate your partnership and support in ensuring the safety of all stakeholders during our school's arrival and dismissal times. Together, we can ensure our processes support the efficiency and effectiveness of our process and most importantly, maintains safety and security and maximizes our students' time while on campus.